

From previous meeting...

1. **Playtimes & Lunch time changes (Staffing changes)**
 - ✓ New appointment made; an adult has been employed to be a play leader at lunchtime; initiating and supervising games, sports and other activities on the playground and field every lunchtime. (Building on the success of using Mr Child's at lunchtime).
2. **Playground re-surfacing**
 - ✓ Highly likely that the school has the funds to resurface the playground during the summer holiday.
3. **Attendance policy & holidays**
 - ✓ Suffolk have been in to see the school. They are saying something different to previous time they came in to school. The local authority are looking in to 5 possible options for managing unauthorised absence. They may implement a new approach in September 2014.
4. **Reading Recording Sheets (reception)**
 - ✓ Will be adjusted slightly to allow parents more room to record comments.
5. **Parents Parking in the layby**
 - ✓ HT will add another reminder in the newsletter. Parents should not be parking in the layby.
6. **Changes to entering the building (am)**
 - ✓ To improve security further; Mr Stock will be positioned at the school gate, a member of staff at the KS1 door and Mrs Matthews will supervise the KS2 door.
7. **Improvements needed to the tick reports released after Christmas**
 - ✓ Mini progress reports due out in April will be modified to ensure that information is accurate and consistent between classes.
8. **Data dashboard**
 - ✓ HT shared data dashboard information. Show that the school is performing well in KS1 and KS2 (except maths).
 - ✓ Highlighted the biggest issue – attendance in the bottom 20% in the country.

Today's meeting...

1. **Staffing for next year**
 - ✓ In the process of looking to appoint an additional class teacher for next academic year.
 - ✓ This will ensure 1 class per year group and reduce the issues faced over the last few years.
2. **Possibly trips – London Yr6? Thorpe Woodlands Yr5?**
 - ✓ Discuss the possibility of organising trips as above. Few concerns were raised about safety. This will be discussed over the next few months.
3. **Before and After school provision**
 - ✓ A parent has asked about the potential of additional after school clubs and before school clubs are less expensive.
 - ✓ The school had already investigated this a couple of years ago and deemed it not financially viable. Hence the reason the breakfast club is not run by our school.
 - ✓ No other school in Felixstowe offers breakfast provision.
 - ✓ None of the Parent Forum members felt this was necessary to pursue this any further.
4. **Curriculum Days**
 - ✓ A few parents have asked if curriculum days could be on different days as they are always on a Thursday. The suggestion is that from now on they will switch between Tuesdays and Thursdays. As Tom Child's is hired on the other days to teach P.E., we cannot run these events on a Monday, Wednesday or a Thursday.
 - ✓ Next event is Thursday 3rd April – PSHE, the following event will be Tuesday 20th May.
5. **Edison class cover**
 - ✓ A parent asked for information on the cover arrangement in place for Edison Class >> up until Easter Mr Kempster and Mrs Hayter will be teaching the class. From Easter onwards Mrs Hayter will cover full time until the job share partner returns.

Next Parent Forum Meeting: 21th May 2014 @ 2:30pm