

## From previous meeting...

### 1. Staffing for next year

- ✓ Appointed an additional class teacher for next academic year.
- ✓ This will ensure 1 class per year group and reduce the issues faced over the last few years.

### 2. Possibly trips – London Yr6? Thorpe Woodlands Yr5?

- ✓ Discussed the possibility of organising trips above. Few concerns were raised about safety. No final decision reached yet.

### 3. Before and After school provision

- ✓ A parent had asked about the potential of additional after school clubs and before school clubs that are less expensive.
- ✓ The school had already investigated this a couple of years ago and deemed it not financially viable. Hence the reason the breakfast club is not run by our school.
- ✓ No other school in Felixstowe offers breakfast provision.

### 4. Curriculum Days

- ✓ Curriculum days will switch between Tuesdays and Thursdays.
- ✓ Next event is a Science Curriculum day – Tba.

### 5. Edison class cover

- ✓ Mrs Hayter continues to cover Mrs Stephen in Edison Class.

# Today's meeting...

## 1. Uniform code for September

- a. Investigated the current uniform policy. Discussed that because it's quite open, it's been open to misinterpretation. Discussed simplifying and making it clearer and more precise.
  - i. Black trousers / Grey shorts
  - ii. White or royal blue polo shirts
  - iii. Royal blue sweatshirt
  - iv. Trousers for girls across the whole school ???
  - v. No skinny trousers
  - vi. Navy PE shorts, plain white top or school PE top
- b. HT said that they'll be another questionnaire sent out with the proposed changes. The wearing of correct school uniform will also be added to the Home/School agreement mentioned below.

### Action

□ HT to send out questionnaire with proposed changes

## 2. Behaviour policy discussion

- a. Need to clarify the use of the word bullying when reporting every day disagreements or silly behaviour (Distinction – not acceptable but not the same!)
- b. Consistency needed >> in the way the policy is being applied
  - i. Training – need to revisit it. When fresh it worked better. Children need to be clear again about how it works.
  - ii. Lunchtime staff / teaching assistants need to revisit ~ understanding of the policy and being consistent with sanctions etc
  - iii. Teachers consistent >> tolerance levels. Different standards but also the difference between year groups. E.g. inappropriate behaviour in year R is much different to that in Year 6.
  - iv. Consistency needed with getting information out to parents. When should they know about an incident? How much do they need to know about the actions taken? Phone calls? What is the line where parents should be contacted?
  - v. HT worked in Romford, East London and Dagenham – because behaviour is good even the smallest disagreement sometimes appears to be massive.
  - vi. BECAUSE BEHAVIOUR IS GOOD --- CHILDREN ARE NOT REALLY BEING GIVEN A CHANCE TO BE RESILIENT TO EVERY

DAY THINGS! Children in East London were more resilient because of what they were exposed to.

- vii. Building children's resilience to some things >> especially as they will struggle when they go to secondary school.
- c. Discussed the need for more clarity within the policy – so pupils can see that concerns that they raise are being addressed and what the consequences are.
- d. HT explained that he will meet with the staff and start to amend / edit the policy.
- e. Meetings are scheduled for the T.A. and Midday staff to revisit the behaviour policy
- f. Series of assemblies to take place looking at behaviour. 'What should I report? What is important? What is normal, everyday behaviour in a playground? When should I report something?
- g. Newsletter to set out who to report issues to. Issues currently going direct to HT when often easier for Class Teacher to solve as they are much more aware of the issues.
- h. Parent suggested the use of Home / School Agreement. All approved. Aim to prepare one to role out ready for September. The agreement would include a commitment to accepting that the action the school will take in event of bullying, whether a parent of the bully or the victim.
- i. Was suggested that the school should introduce Peer mentors. Explained that we have only recently created this role and it's still in its early stages. Need to make sure Parents know about this.

### Action

- HT to meet with staff to make amendments to the policy
- HT to meet with Midday staff to clarify the policy and its implementation
- HT to lead assemblies about behaviour
- Make sure Parents are aware of Peer Mediators and their role within the school.
- Home / school agreement prepared for September

### 3. Transition plan

- a. Discussed the plan of action for transition and the need for starting work from June 2<sup>nd</sup> onwards.
- b. Talked about the benefits
- c. Parents agreed that the process would be beneficial

### 4. Swimming pool & timetable

- a. Pool virtually ready to go.
- b. Timetable due to go out in the newsletter by the end of the week

c. Needs to be flexible but the aim is to make sure the pool is utilised to its full potential.

d.

#### **5. Staggered finish – ideas**

a. Discussed ideas for a staggered finish in order to minimise issues outside school at the end of the day.

i. KS1 finish at 3:20pm?

ii. KS2 + KS1 siblings finish at 3:35pm?

b. Possibly trial for one day only to see how the whole process works

#### **Action**

□ HT to discuss further with the SLT and then potentially carry out a trial day.

#### **6. New website ready for launch**

a. [www.trimleystmartinprimaryschool.com](http://www.trimleystmartinprimaryschool.com) ready for launch.

b. Comments allowed on blogs to parents can contribute (Positive comments only)

#### **Action**

□ Newsletter to include details of new website at the end of the week.

**Next Parent Forum Meeting: 25<sup>th</sup> September 2014 @ 2:30**